Using Postini Sender Lists
by Harold Olejarz

If you have used Postini to set up your Apps Domain so that no one from outside your domain can send email to the Gmail addresses in your domain you may want to allow specific senders or senders from a specific domain to pass through the filter. In my district teachers have email accounts in another domain, wyckoffschools.org. I wanted my Apps Gmail users to be able to receive and send email to wyckoffschools.org.

Also, if you have limited email to your domain only Google Calendar alerts will not get through your filter. This handout shows you how to allow Google Calendar alerts to pass through your filter.

1. In your Apps Domain Dashboard click on **Postini Services**. Then click on the link to **Postini Services console.**

2. This will take you the a window with two links: **System Administration or Message Center.**

3. Click on the Link to **System Administration**. At the top of the screen is a tab that is a link to **Orgs and Users**. Click on this link.

4. On this page you will use the **Choose Org** drop down menu to select the group of email accounts you would like to manage. Even if you haven't set up any groups there will still be two groups - **Users** and **Admin**. Make sure you select **Users.** Then click on the link to that group.
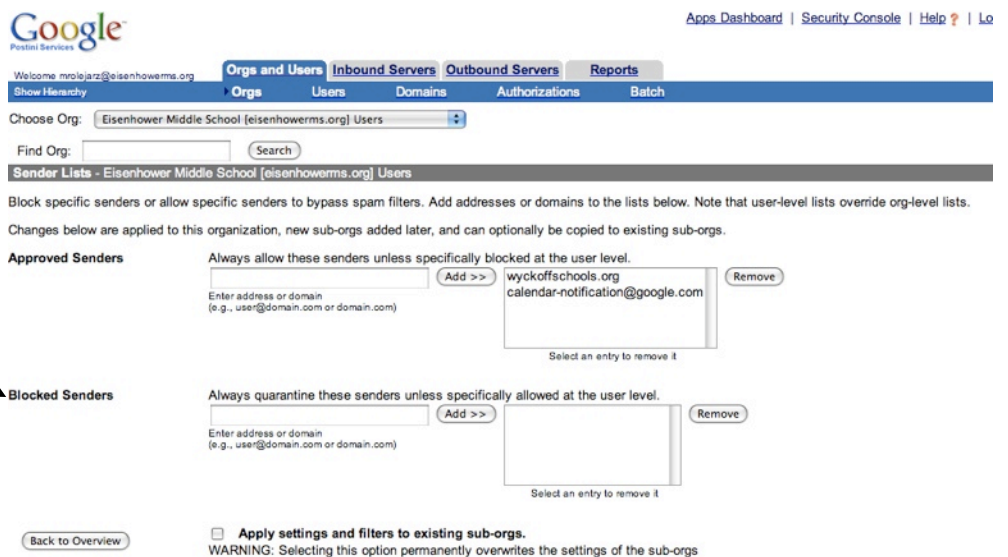
5. This will take you to the Organization Management page shown on the right. Click on **Sender Lists**.
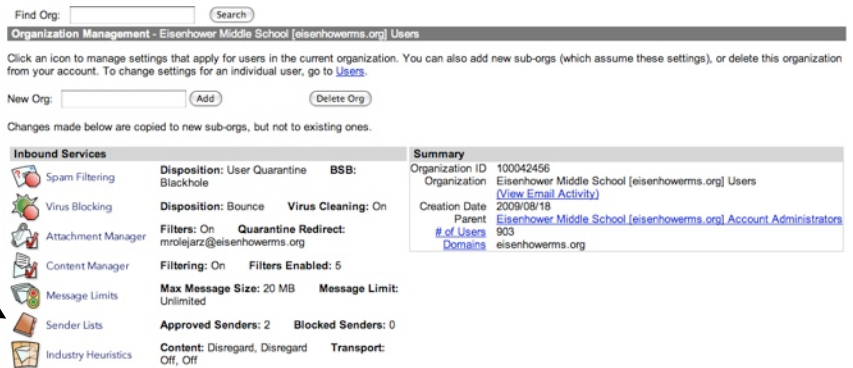
6. On this page you will see fields where you can enter **Approved Senders** and **Blocked Senders**

7. Typing email address or domain names in this field is the easiest way to create a list of approved and/or blocked senders. In the **Approved Sender** field I entered the domain my district uses for email. I also entered, calendar-notification@google.com, the address Google uses to send Google Calendar alerts. Once this is done the Gmail accounts in my Apps domain will be able to receive Google Calendar alerts and email from teachers' district email accounts.

8. Typing email addresses or domain names in the **Blocked Senders** field will prevent the users of the email address or domain from emailing anyone with a Gmail account in your Google Apps domain.

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